

**JEFFERSON TOWNSHIP  
MAJOR LAND DEVELOPMENT APPLICATION**

1. **APPLICANT**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE & EMAIL: \_\_\_\_\_

ATTACH ADDITIONAL SHEET FOR MULTIPLE APPLICANTS

2. **OWNER OF RECORD**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE & EMAIL: \_\_\_\_\_

ATTACH ADDITIONAL SHEET FOR MULTIPLE OWNERS

3. **REGISTERED SURVEYOR/ENGINEER**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Wrong to switching cars the garage: \_\_\_\_\_  
\_\_\_\_\_

4. **LOCATION/ADDRESS OF PROPERTY TO BE DEVELOPED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. **IS THE PROPOSED DEVELOPMENT LOCATED UPON ONE LOT OF RECORD?**

YES  NO  ATTACH COPY OR COPIES OF CORRESPONDING DEED(S)

**LACKAWANNA COUNTY TAX MAP DESCRIPTION:**

MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT NUMBER \_\_\_\_\_

MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT NUMBER \_\_\_\_\_

MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT NUMBER \_\_\_\_\_

6. **LINEAR DIMENSIONS OF LOT AND TOTAL AREA (SQUARE FEET AND ACREAGE) OF THE LOT OR LOTS.**

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7. **IF APPLICABLE, LIST LINEAR DIMENSIONS AND SQUARE FEET OF THE LAND AREAS AND/OR PARCELS TO BE LEASED AND/OR CREATED WITHIN THE EXISTING DEED(S) OF RECORD. ATTACH INDIVIDUAL DESCRIPTIONS OF EACH.**

LOT #1 \_\_\_\_\_

LOT #2 \_\_\_\_\_

LOT #3 \_\_\_\_\_

ATTACH ADDITIONAL SHEETS AS NECESSARY

8. **ZONING DISTRICT(S) IN WHICH THE PROPERTY IS LOCATED:**

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9. **HAS THE ZONING OFFICER REVIEWED THE PROPOSED LAND DEVELOPMENT?**

YES       NO

**BASED UPON THE ZONING OFFICER'S REVIEW, WILL ANY VARIANCES BE REQUIRED UNDER THE JEFFERSON TOWNSHIP ZONING ORDINANCE?**

YES       NO

**IF YES, SPECIFY THE REQUIRED VARIANCES PER THE DECISION OF THE ZONING OFFICER.**

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10. **IF APPLICABLE, ATTACH SEPARATE NARRATIVE WHICH DESCRIBES ALL EXISTING USES, STRUCTURES, BUILDINGS, PARKING, ETC. LOCATED UPON THE SITE. PLAN MUST ILLUSTRATE THE LOCATION AND DIMENSIONS OF EACH WITH THE SETBACK DISTANCES FROM ALL PROPERTY LINES.**

**AND/OR**

11. **ATTACH SEPARATE NARRATIVE, WITH SUFFICIENT DETAIL WHICH DESCRIBES PROPOSED NEW DEVELOPMENT UPON THE SITE. THE PLAN MUST ILLUSTRATE THE AFOREMENTIONED INFORMATION INCLUDING THE LOCATION AND DIMENSIONS OF EACH WITH THE SETBACK DISTANCES FROM ALL PROPERTY LINES.**
12. **ARE ANY MODIFICATIONS FROM THE JEFFERSON TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE REQUESTED?**

YES  NO

IF YES, SPECIFY BELOW THE REQUESTED MODIFICATIONS AND SECTIONS AND/OR PROVISIONS OF THE ORDINANCE RELATED TO SUCH REQUEST.

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**ATTACH ADDITIONAL SHEETS AS NECESSARY**

STATE IN FULL BELOW THE GROUNDS AND/OR FACTS OF UNREASONABLENESS OR HARDSHIP TO SUPPORT THE REQUESTED MODIFICATION(S).

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**ATTACH ADDITIONAL SHEETS IF NECESSARY**

13. **PROVIDE EIGHT (8) COMPLETED COPIES OF THE MAJOR**

**LAND DEVELOPMENT APPLICATION AND EIGHT (8) PREFOLDED COPIES OF THE LAND DEVELOPMENT PLAN AND SUPPORTING DATA.**

**AND**

**ONE (1) ELECTRONIC COPY OF THE ABOVE MATERIAL FORMATTED AS A PDF.**

**14. SUPPORTING DATA:**

- A. CERTIFICATION OF OWNERSHIP (COPY OF DEED(S)).**
- B. EXISTING AND PROPOSED EASEMENTS AND DEED RESTRICTIONS, IF ANY.**
- C. ENGINEERING PROFILES, TYPICAL CROSS-SECTIONS AND SPECIFICATIONS OF ALL PROPOSED IMPROVEMENTS.**
- D. COMPLETED DEP SEWAGE PLANNING MODULE.**
- E. ITEMIZED ESTIMATED COST OF ALL REQUIRED AND/OR PROPOSED IMPROVEMENTS.**
- F. ANY OFFERS OF DEDICATION FOR STREETS OR OTHER REQUIRED PUBLIC IMPROVEMENTS.**
- G. THE COMPLETED COPY OF THE APPLICABLE HIGHWAY OCCUPANCY PERMIT.**
- H. A COMPLETE LISTING OF ALL PUBLIC UTILITY COMPANIES INTENDED TO SERVICE TO THE LOTS WITHIN THE LAND DEVELOPMENT AND A LETTER FROM EACH APPLICABLE UTILITY COMPANY INDICATING THAT SAID COMPANY CAN AND SHALL ADEQUATELY SERVE THE PROPOSED LAND DEVELOPMENT, INCLUDING ANY CONDITIONS REQUIRED FOR THE PROVISION OF SERVICE.**

**I HEREBY \_\_\_\_\_ CERTIFY THAT THE INFORMATION CONTAINED WITHIN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I FURTHER AGREE TO REIMBURSE JEFFERSON TOWNSHIP FOR ALL CONSULTING FEES INCURRED FOR THE REVIEW AND INSPECTION OF THIS APPLICATION AND ACCOMPANYING PLANS AS SO REQUIRED AND DIRECTED BY JEFFERSON TOWNSHIP. I FURTHER CERTIFY AND AGREE TO PROVIDE THE TOWNSHIP WITH "AS BUILT" DRAWINGS OF ALL IMPROVEMENTS PRIOR TO FINAL APPROVAL OF THE LAND DEVELOPMENT PLANS.**

SIGNATURE OF APPLICANT/DEVELOPER

DATE

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

**OWNER OR OWNERS OF RECORD OF RECORD AS PROVIDED BY DEED.**

**THE OWNER'S SIGNATURE IS ALWAYS REQUIRED. FAILURE TO PROVIDE OWNER'S SIGNATURE WILL RESULT IN YOUR APPLICATION BEING DEEMED INCOMPLETE AND IT WILL BE RETURNED TO YOU.**

**TO BE COMPLETED BY JEFFERSON TOWNSHIP**

A. TOWNSHIP APPLICATION FEE AND DATE RECEIVED:

\_\_\_\_\_

B. DATE PLANS AND APPLICATION WERE SUBMITTED TO LACKAWANNA COUNTY PLANNING COMMISSION. \_\_\_\_\_

C. FIRST MEETING DATE AT WHICH THIS LAND DEVELOPMENT PLAN WAS CONSIDERED BY THE JEFFERSON TOWNSHIP PLANNING COMMISSION:

\_\_\_\_\_

D. ATTACH COMMENTS AND/OR RECOMMENDATIONS OF ANY CONSULTANT TO JEFFERSON TOWNSHIP AND COMMENTS OF THE LACKAWANNA COUNTY PLANNING COMMISSION.

E. ATTACH AND/OR INDICATE THE RECOMMENDATION OF THE JEFFERSON TOWNSHIP PLANNING COMMISSION.

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F. DECISION RENDERED AND DATE OF DECISION BY JEFFERSON TOWNSHIP BOARD OF SUPERVISORS

\_\_\_\_\_

G. DATE OF MAILING OF WRITTEN NOTIFICATION OF DECISION TO APPLICANT: \_\_\_\_\_